

## TERMS OF REFERENCE FOR CURRICULUM DEVELOPMENT COMMITTEE

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### **Background**

Curriculum development committee review the new and revised curricular sent be the departments/ The main purpose of the committee is to develop and to promote strategies for the improvement of existing and new degree programmes. Also the committee promote strategies for the improvement of teaching and learning in the faculty, including imitation of debate as and when appropriate, thus contributing to the overall mission of the Faculty.

### **Key tasks and responsibilities**

The committee is responsible to,

- Make recommendation to the Dean on new/revised curricular
- Consider and advise the Dean on measures of the quality of teaching and learning in the Faculty and on student progression.
- Consider ways to enhance and improve the learning experiences of Science students.
- Promote debate and discussion within the Faculty on curriculum development through activities such as presentations and workshops on teaching, learning and assessment methods.
- Promote academic staff skills development particularly with regard to teaching, learning and assessment methods.

### **Procedures:**

The Committee will meet as determined by the Chair, who is the Dean of the FAS

### **Composition:**

- Dean (*Chair*)
- Assistant Registrar (*ex officio*)
- Coordinator: Faculty Internal Quality Assurance Cell (*ex officio*)
- Head of the Departments
- Academic councilors of the departments
- Course coordinators of the faculty
- One professor from each department

The chairperson may also invite suitably qualified Faculty Board or external university members to attend a specific meeting or to serve on particular working group.

### **Relevant policies**

- Policy on programme or curricular approval, implementation, monitoring, review and discontinuation
- Policy on programme or curricular designing.
- Policy on examination